



# Portfolio

Direct links can also be found on:  
[msvictorialin.weebly.com](http://msvictorialin.weebly.com)

## What is a portfolio?

A portfolio is a collection of the work you will complete throughout high school (we call these “artifacts”). The goal is that your portfolio will show your growth from 9<sup>th</sup>-12<sup>th</sup> grade and be an indication when you graduate that you are college and career ready. As West Adams, each student will create a digital portfolio, which will be a personal website.

### STEP 1: View sample portfolio website.

<https://sites.google.com/mymail.lausd.net/westadamsportfolio/home>

This is an example of what your portfolio should look like.

### STEP 2: Start your website.

1. Go to Google Sites ([sites.google.com](http://sites.google.com))
2. Click on “New Google Sites”
3. Click on red (+) button on bottom right corner (“Create new site”)



### STEP 3: Create your web address.

1. Click on purple “Publish” button near top right corner
2. Type in what you want your url to be. *Recommended - your first name and last name*  
Ex: <https://sites.google.com/mymail.lausd.net/>\_\_\_\_\_
3. Click “Publish”

### STEP 4: Submit your website link here → <http://bit.ly/2r2hkj6>

### STEP 5: Create the following pages and sub-pages for your website:

Home

Academic Readiness

- ↳ 9<sup>th</sup> Grade
- ↳ 10<sup>th</sup> Grade
- ↳ 11<sup>th</sup> Grade
- ↳ 12<sup>th</sup> Grade

College and Career Readiness

- ↳ Resume
- ↳ Cover Letter
- ↳ Personal Statement

Personal Accomplishments

- ↳ Community Engagement
- ↳ Pathway Related Artifact
- ↳ Awards

How to create and organize pages:  
<https://www.bettercloud.com/monitor/the-academy/organize-pages-new-google-sites/>

### STEP 6: Write “About Me” and upload artifacts – resume, academic work, awards